

2024 ACADEMIC YEAR

FOREIGN STUDENT ENTRANCE EXAMINATION GUIDELINES

(A BRIEF OUTLINE)

FACULTY OF MUSIC

First-Year Entrance Examination
Third-Year Entrance Examination

※This is a brief outline of the admission guidelines for foreign students who wish to enter Musashino in 2024. For further information please visit Musashino Academia Musicae Japanese Website.

https://www.musashino-music.ac.jp/entrance/department/foreign_outline

Complete details can be found by opening the PDF file below.

【2024 年度 大学音楽学部 外国人留学生入学試験要項】

https://www.musashino-music.ac.jp/application/files/2716/8860/6799/2024_.pdf

MUSASHINO ACADEMIA MUSICAE

1. Courses Available

Faculty of Music (4-year course) First-year entrance 2024

Department	Course/ Enrollment System	Specialization	Instrument
Music Performance	Instrumental Music	Keyboard Instruments	piano, organ
		Wind Instruments	flute, oboe, clarinet, saxophone, bassoon, French horn, trumpet, trombone, euphonium, tuba
		Percussion Instruments	marimba, percussion, timpani
		String Instruments	violin, viola, violoncello, contrabass, harp
	Vocal Music		
Music Studies	Open Major		
	Fixed Major	Composition	
		Musicology	
		Music Education	Same as for Music Performance Department
		Arts Management	

Note:

- For information about the virtuoso course (instrumental and vocal), please refer to “Application for the Virtuoso Course”. (See page 13 in this booklet.)
- Music Studies Department offers four courses: Composition, Musicology, Music Education, and Arts Management, and there are two Enrollment Systems for the first year: the Open Major System and the Fixed Major System.

Faculty of Music (4-year course) Third-year entrance 2024

Department	Course	Specialization	Instrument
Music Performance	Instrumental Music	Keyboard Instruments	piano, organ
		Wind Instruments	flute, oboe, clarinet, saxophone, bassoon, French horn, trumpet, trombone, euphonium, tuba
		Percussion Instruments	marimba, percussion
		String Instruments	violin, viola, violoncello, contrabass, harp
	Vocal Music		
Music Studies	Composition		
	Musicology		

Note:

Those applying for the third-year entrance can make the first-year entrance their second choice. In such a case, the admission decision is made the first choice first.

2. Number of Applicants to be Accepted

Only a limited number of foreign applicants can be accepted each year.

3. Prerequisites

1. First-Year Entrance Examination

The following three are the prerequisites for all the applicants.

(1) Non-Japanese nationality. However, non-Japanese living in Japan with permanent visas are not eligible.

(2) Applicants must meet one of the following three requirements.

① They have, or will have, completed 12 years of basic school education by March 2024 in countries other than Japan and are eligible to enter university.

② They are attending educational institutions in countries other than Japan which are designated by the Japanese Minister of Education, Culture, Sports, Science and Technology as higher education schools.

③ They are recognized to have academic ability equivalent to or higher than the above.

(3) Applicants must have sufficient Japanese language ability to study in the language. All teaching is done in Japanese.

2. Third-Year Entrance Examination

The following three are the prerequisites for all the applicants.

(1) Non-Japanese nationality. However, non-Japanese living in Japan with permanent visas are not eligible.

(2) Applicants must meet either of the following two requirements.

① They are non-Japanese citizens who have, or will have, completed 12 years of basic school education and two years of university level education majoring in music in countries other than Japan by March 2024.

② They have the academic ability equivalent to or higher than ①.

(3) Applicants must have sufficient Japanese language ability to study in the language. All teaching is done in Japanese.

4. Examination Subjects

Subjects marked ○ are compulsory.

First-Year Entrance Examination

Department	Test		Practical skill (Performance)	Written exam (Short essay)	Oral exam	Minor subject piano	Composition task	Translation (English into Japanese)	Interview	Document check
	Course/System									
Music	Instrumental Music		○	-	-	○*	-	-	○	○
Performance	Vocal Music		○	-	-	○	-	-	○	○
Music Studies	Open Major		○ Instrument Voice	○	○	-	-	-	○	○
	Fixed Major	Composition	○ Piano only	-	○	-	○	-	○	○
		Musicology	○ Instrument Voice	○	○	-	-	○	○	○
		Music Education	○ Instrument Voice	○	○	-	-	-	○	○
		Arts Management	○ Instrument Voice	○	○	-	-	-	○	○

* Non-piano-major applicant

Third-Year Entrance Examination

Department	Test		Practical skill (Performance)	Written exam (Short essay)	Oral exam	Minor subject piano	Composition task	Translation (English into Japanese)	Interview	Document check
	Course									
Music Performance	Instrumental Music		○	-	-	○*	-	-	○	○
	Vocal Music		○	-	-	○	-	-	○	○
Music Studies	Composition		○ Piano only	-	○	-	○	-	○	○
	Musicology		○ Chosen instrument	○	○	-	-	○	○	○

* Non-piano-major applicant

Note:

The interview, together with the essay in Japanese submitted at the time of application, is used to assess whether the applicant's proficiency in Japanese is equivalent to N2 level of the Japanese-Language Proficiency Test.

The applicant's previous school transcript is used for his/her document check.

5. Examination Schedule

- (1) Place: Musashino Academia Musicae Ekoda Campus
(1-13-1, Hazawa, Nerima-ku, Tokyo 176-8521 Japan)
- (2) Examination date: Saturday and Sunday, December 2 and 3, 2023
- (3) Examination schedule

First-year Entrance Examination

Department/Course/System/Major		December 2	December 3	
Music Performance	Instrumental Music	Piano	Performance	Interview
		Organ	Performance, Minor subject piano	Interview
		Wind Instruments	Performance, Minor subject piano	Interview
		Percussion Instruments	Performance, Minor subject piano	Interview
		String Instruments	Performance, Minor subject piano	Interview
	Vocal Music	Performance, Minor subject piano	Interview	
Music Studies	Open Major		Performance, Short essay	Oral examination, Interview
	Fixed Major	Composition	Practical skill test, Piano	Oral examination, Interview
		Musicology	Performance, Short essay, Translation (English into Japanese)	Oral examination, Interview
		Music Education	Performance, Short essay	Oral examination, Interview
		Arts Management	Performance, Short essay	Oral examination, Interview

Third-Year Entrance Examination

Department/Course/Major		December 2	December 3	
Music Performance	Instrumental Music	Piano	Performance	Interview
		Organ	Performance, Minor subject piano	Interview
		Wind Instruments	Performance, Minor subject piano	Interview
		Percussion Instruments	Performance, Minor subject piano	Interview
		String Instruments	Performance, Minor subject piano	Interview
	Vocal Music	Performance, Minor subject piano	Interview	
Music Studies	Composition	Practical skill test, Piano	Oral examination, Interview	
	Musicology	Performance, Short essay, Translation (English into Japanese)	Oral examination, Interview	

【The following applies both to the first- and third-year applicants】

◇For details, please refer to the Application Guidelines (受験要領) to be sent to the email addresses registered on our official application website on November 24.

◇Accompanists in the performance tests

① When necessary, only a piano accompanist is acceptable.

② Musashino will provide accompanists for the following applicants: applicants for First-Year Vocal Music Course (Music Performance Department), applicants for Music Studies Department (except for Composition Course) who choose to sing in the performance test, and applicants for Third-Year Vocal Music Course (Music Performance Department). Applicants may provide their own accompanists if they wish. However, in such cases, no Musashino faculty and staff can be accompanists.

③ In cases when accompanists are necessary, the following applicants must make their own arrangements: applicants for First-Year Instrumental Music Course (Music Performance Department) and applicants for Third-Year Instrumental Music Course (Music Performance Department). However, in these cases, Musashino faculty and staff cannot be accompanists.

6. Application Procedure

As for the details of the application procedure, please see “Guidance on Web Application” in Foreign Student Entrance Examination Guidelines posted on our website in Japanese.

(1) Application period, Application address, Application fee

Registration period on the website	[Registration of the applicant’s information online] Registrations are accepted from 10:00, Tuesday, October 3, to 23:59, Tuesday, October 10, 2023.
Application by post	Ensure your applications arrive no later than Thursday, October 12, 2023. They should be postmarked on or after October 3, 2023. ※When sending from within Japan, be sure to use Acceptance-Recorded Mail (<i>Letter Pack Light</i>). When sending from abroad, please send by EMS. ※Documents can only be submitted by post.
Application address	Academic Affairs Department, Musashino Academia Musicae: Admissions Office 1-13-1, Hazawa, Nerima-ku, Tokyo, 176-8521, Japan Tel +81-3-3992-1119 (direct number)

※As a rule, the entrance examinations for 2024 will be held on the Musashino campus with applicants attending in person. However, for those who cannot take in-person examinations for unavoidable reasons, conducting ICT-based examinations might be considered. Those who want to take online examinations must submit a written request by Tuesday, September 19. Regarding the format of a request form, please contact our admissions office. Accepted applicants will be informed of the details of the online examination procedure.

Application process

- ① Prepare the documents to submit (certificates, letter of recommendation, essay, etc.)
- ② Enter the basic information on website form. (first time applicants)
- ③ Enter the application information and upload a face photo.
- ④ Submit application fee.
- ⑤ Print, complete and submit the documents by post.

Application fee

The application fee for both the first-year and the third-year entry: ¥40,000 each.

For details, please see “Guidance on Web Application” in Japanese on our website.

*Choose a way of payment:

- by credit card,
- at convenience stores,
- by pay-easy.

However, if you apply from abroad, you should pay the application fee by credit card.

*Handling charge will be necessary for the payment.

*Once paid, the application fee will not be returned.

(2) Required documents

① Entrance examination application form

Enter the necessary information on our application website form, download and print the form.

② Registration form for the academic background and pieces to be performed

The applicant must download and print the form on our official application website and fill it out in handwriting using a black permanent ballpoint pen.

The period the form can be downloaded: September 3 to October 10

③ Essay in Japanese

Applicants must download and print the essay form on our official application website.

The essay written in Japanese by the applicant must explain his/her motives for applying for Musashino, his/her prospects following graduation, and so forth. It should be handwritten with a black permanent ballpoint pen and be about 800 letters (kanji, etc.) Typed essays will not be accepted.

The period the form can be downloaded: September 3 to October 10

④ Accompanist scores

First-year and third-year Vocal Music Course applicants must submit the scores for Musashino-provided accompanists with their applications. However, applicants for the first-year entrance examination need to submit only the scores of the pieces of their own choice. Those who provide their own accompanists do not need to submit the scores. The size of the score should be approximately 26 centimeters in height and 19 centimeters in width, (no more than 27 centimeters in height and 21 centimeters in width). However, A4 size scores are also acceptable. The score should be bound in long edge binding in a way that is easy to open. Thick sheets of paper should not be used for scores. Song titles, the applicants' names and vocal ranges must be written on the top page.

⑤ Composition score, etc.

Both the first-year Composition Course applicants who choose the assignment A-3, or A-4, and the third-year Composition Course applicants, must submit their original compositions. The applicants' names must be written on the top page.

⑥ Graduation certificate

- Applicants for first-year entry must submit original certificates of high school graduation or future graduation issued by their high schools.

- Applicants for the third-year must submit original certificates of high school graduation and that of junior college, university, or similar institution issued by each educational institution.

✂The certificate of graduation is not the diploma presented in graduation ceremonies.

- The certificates in the original language must be submitted with Japanese or English translations.

- If a certificate of future graduation is submitted, then following actual graduation, the certificate of graduation must be submitted to the Admissions Office.

- If an original document cannot be submitted, please submit a certified true copy* of the graduation certificate. If a certificate of graduation cannot be issued by educational institutions, then a certified true copy* of the diploma may be submitted.

⑦ Official transcript

An application document must include a transcript of grades issued by high schools or junior colleges or universities in the original language with Japanese or English translation. If the original document cannot be submitted, please submit a certified true copy* of the document.

⑧ Recommendations

The applicant must enclose a letter of recommendation written by the head of the school, or his/her substitute, from which the applicant graduated. This letter must be written in either Japanese or English. (There is no specific format, but it must be signed or sealed.)

⑨ Certificate of family register

An abstract of the applicant's family register or similar document which shows the birth and the relation of the applicant to the parents is required. The certificates in the original language must be submitted with Japanese or English translations.

If the original document cannot be submitted, please submit a certified true copy* of it.

⑩ Passport copy

A copy on A4 size paper of the applicant's passport pages showing his/her passport number, name, birth date, nationality, face photo, valid period and details of any entry to or departure from Japan, is required.

⑪ Copy of residence card / Certificate of residence

Applicants residing in Japan must submit an A4 size copy of both sides of their Residence Card or Certificate of Residence. The applicant's nationality/region, status of residence, permitted period of stay, and date of expiration, must be shown. The Certificate of Residence needs to have been obtained within three months prior to the application.

*A certified true copy is a document which has been certified as a true copy of the original by a public institution such as a high school, college, university, embassy, consulate or a notary public. It has been affixed with an official seal by the issuing institution or a notary public. Japanese language schools and translation companies are not recognized as public institutions. Translations of the documents must be done by the public institutions concerned.

Attention:

※ Submit all the necessary documents during the specified period by post. Once submitted, no document will be returned.

※ Please check the document for any errors or omissions before you send.

※ Early preparation for application is a key to meet the deadline because issuing a certificate or certifying a true copy of the original takes considerable time.

※ Please submit all the documents by the deadline. Late submissions will not be accepted under any circumstances.

7. Examination Result Announcement

(1) Results of the examination will be announced on Friday, December 8, 2023.

(2) Results will be available using Pass/Fail Inquiry System on the Musashino Academia Musicae Website from 16:00, Friday, December 8 to 16:00, Sunday, December 10. Immediately after the announcement, it may be hard to access to the website due to the heavy traffic.

The results will also be sent by post to all the applicants. However, they will not arrive on the date of the announcement.

※ No inquiry over the telephone is accepted.

8. Enrollment Procedure

(1) “Enrollment [Admission] Procedures for International Students 2024” will be sent to all successful applicants. It includes the information regarding the payment of the tuition and other fees. Payment must be made between Wednesday, December 13, 2023, and 15:00, Friday, December 22, 2023. (In case the payment is not made by the above-indicated deadline, the approval of admission will be canceled.)

(2) Tuition and equipment fees can be paid in two installments (first and second semesters).

(3) In principle no refund of entrance or tuition fee is possible. However, if a written notification of withdrawal is received by Sunday, March 31, 2024, at the very latest, the tuition fee only, will be refunded.

(4) Successful applicants must make their own applications regarding visa status as foreign students studying in Japan or must change to such a visa. They should do this as quickly as possible and then complete their enrollment procedure. An application for a Musashino scholarship can only be made after the Status of Residence of “Student” has been obtained.

Status of Residence of “Student”

- New students without a Status of Residence in Japan must obtain a “Student” visa. They must have a Certificate of Eligibility (COE) issued before applying for the visa. Musashino Academia Musicae will act as proxy and apply for a Certificate of Eligibility (COE) upon request. Once Musashino submits their COE application, it usually takes 2-3 months to process. The student will have a “Student” visa issued at Japanese embassy/consulate in their home country by submitting the required documents such as a letter of admission and a Certificate of Eligibility.
- New students who need to renew their Status of Residence of “Student” must carry out the procedure. The applications for extension of period of stay can be accepted three months before the expiration date of the current period of stay.
- If the expiration date of a Status of Residence comes after April 1, new students must submit two Notifications to the Immigration Service Agency. One must be submitted within 14 days after graduating or withdrawing from the institutions such as a Japanese language school. The other must be submitted within 14 days after entering Musashino Academia Musicae.
- If people with a Status of Residence of “Student” stay in Japan for more than three months, without an enrollment at an educational institution, they might have their Status of Residence revoked.
- If those with a Status of Residence other than “Student” (except for those with a “Temporary Visitor” status) wish to change it to “Student”, they must submit an “Application for Change of Status of Residence”. The application will take approximately a month to be completed after the submission.
- Necessary documents for the above applications will be sent by post after the completion of the enrollment procedure.

9. Tuition and other fees

Entrance year	Academic year	Department	Course	Entrance fee	Tuition	Equipment fee	Supporters' membership fee	Total (yearly)
To year one	Year 1	Music Performance	Instrumental/ Vocal Music	¥150,000	¥1,390,000	¥670,000	¥10,000	¥2,220,000
			Virtuoso Performance	¥150,000	¥1,490,000	¥670,000	¥10,000	¥2,320,000
		Music Studies		¥150,000	¥1,360,000	¥670,000	¥10,000	¥2,190,000
	Years 2-4	Music Performance	Instrumental/ Vocal Music	-	¥1,390,000	¥670,000	¥10,000	¥2,070,000
			Virtuoso Performance	-	¥1,490,000	¥670,000	¥10,000	¥2,170,000
		Music Studies		-	¥1,360,000	¥670,000	¥10,000	¥2,040,000
To year three	Year 3	Music Performance	Instrumental/ Vocal Music	¥150,000	¥1,390,000	¥670,000	¥10,000	¥2,220,000
		Music Studies	Composition / Musicology	¥150,000	¥1,360,000	¥670,000	¥10,000	¥2,190,000
	Year 4	Music Performance	Instrumental/ Vocal Music	-	¥1,390,000	¥670,000	¥10,000	¥2,070,000
		Music Studies	Composition / Musicology	-	¥1,360,000	¥670,000	¥10,000	¥2,040,000

(1) After entering, those who wish to obtain the school-teacher's license will be required to pay an additional course fee of ¥100,000. (If entering the four-year course, this is paid once only in the second year. If entering as the third-year student, this is paid at the time of entrance.) More expenses are also necessary for undertaking social-work experience, practice teaching and the handling charge for the school-teacher's license paid collectively by Musashino.

(2) Those wishing to obtain the curator's license, must pay an additional course fee of ¥30,000. (If entering the four-year course, this is paid once only in the second year. If entering the third year, this is paid at the time of entrance.)

(3) Those who wish to borrow school instruments for practice need to pay a rental charge.

10. Guide to the New Dormitory for Female Students

For the academic year 2024, a new dormitory for female students has been built. It is within a three-minute walk of the campus. Breakfast and dinner will be provided by Ginza Suehiro, which manages the on-campus cafeteria, every day except in February, March, August and during the year-end and new year holidays.

The dormitory provides a safe environment with a good security system. It is equipped with security cameras on the building and has an auto-lock system at the entrance. It has a spacious common area and air-conditioned practice rooms.

All the private rooms are single occupancy. The rooms are equipped with air conditioning, bed, lightning, desk, chair, refrigerator, washing machine and an internet connection. The rooms all have a separate toilet and bathroom. Students can start a comfortable new life as soon as they move into the dormitory.

- Application procedure to apply for a room in the dormitory is explained in the “Enrollment [Admission] Procedures for International Students 2024” sent to all successful applicants.
- There will be no dormitory for male students after Aisui Dormitory is closed at the end of the 2023 academic year.

11. Additional Information

- (1) All classes at Musashino are taught in Japanese.
- (2) Musashino Academia Musicae offers “The Fukui Naoaki Memorial Scholarship” (for second to fourth year students) which is awarded to students showing outstanding academic achievement, character, and a strong desire to learn. In addition, there is a “Student Life Support Fund for International Students” which helps all international students.
- (3) If application documents contain any false statements, the approval of admission will be canceled.
- (4) The curriculums for the first- and third-year Musicology Courses in the Music Studies Department, include piano as a minor instrument. Performance skill of sonatina level is expected.

Application for the Virtuoso Course

Foreign Applicants for the Virtuoso Course in the Music Performance Department are advised to read the following and contact the Admissions Office.

Tel +81-3-3992-1119 (direct number)

- (1) Only those applying for the First-year Entrance Examination can apply for the Virtuoso Course. Instead of the pieces assigned in foreign applicants’ examination, the foreign Virtuoso Course applicants are required to play/sing the pieces assigned to the non-Virtuoso applicants in the domestic entrance examinations A and B.

(2) Following are the performance examination assignments for the Virtuoso Course (including piano as minor).

① Instrumental-- The foreign Virtuoso Course applicants are required to play the pieces assigned to the non-Virtuoso applicants in the domestic entrance examinations A and B . This also applies to the piano examination as the minor subject.

② Vocal-- Those who apply for the Virtuoso Course are required to sing the pieces assigned to the non-Virtuoso applicants in the domestic entrance examinations A and B. This also applies to the piano examination as the minor subject.

(3) The applicants who have passed the examination in (2) may apply for the Virtuoso Course examinations in domestic entrance examinations A (February 18-22, 2024) and B (March 5-7, 2024). (Cf. Note 1 below)

Please see the application guidelines for the first year of the Musashino Academia Musicae College of Music (the first and the second comprehensive entrance examinations and the general entrance examinations A, B and C).

(4) The applicants who have passed the examination (2) are required to take both the instrumental or vocal course major in the domestic entrance examinations and the virtuoso course major in the domestic entrance examinations when applying for the virtuoso course. (Cf. Note 2 below) The other examinations are exempted.

(5) Those who have passed the Virtuoso Course examination after passing the examinations in (2) do not need to pay an additional entrance fee. For more information on tuition fees, please refer to the list “9. Tuition and other fees” in this booklet.

(6) Those who have passed (2) and completed the enrollment procedure will not have their admission privileges revoked even if they fail the examinations for virtuoso course in domestic entrance examinations of A or B.

Note 1: For the examination of the Virtuoso Course, please refer to the 2024 Application Guidelines for the First year of the Musashino Academia Musicae College of Music (First and Second Comprehensive Entrance Examinations and General Entrance Examinations A, B and C).

Note 2: Please remember that the assignments for the instrumental or vocal performance course are different from those for the virtuoso performance course.

※Please check the PDF file on our website for complete details regarding the admission of foreign students.

CONTACT DETAILS (Ekoda Campus)

Place	Contact details	Phone number
Admissions Office	Entrance examination	03-3992-1119
Student Affairs Office	Scholarship, Dormitory	03-3992-1129
Finance & Accounts Department	Tuition, Dormitory fee & Other payment	03-3992-1254
Publicity & Information Department	Application form and printed information request	03-3992-1125